

For office use only:
 Approved Denied Faculty Notified Decision date _____

PETITION FOR COMMON FINAL MAKE-UP EXAM - ILLNESS/EMERGENCY

University of Washington Department of Mathematics

Students who were not able to take an examination on Saturday due to illness may petition to take a specially arranged final exam for Math 111, 112, 120, 124, 125 or 126. **Please complete this form and return it to the Math Advising Office no later than 5:00 p.m. on the Monday after the common final.** We prefer this petition to be submitted in person to our office, however email may be acceptable in extreme illness cases. Approval of petitions is not automatic.

The Mathematics Department requires medical documentation stating that you were unable to take the exam on the scheduled date, e.g., a brief note from your physician. **Supporting documentation is required.** All documentation must be in English. Documents not in English may be translated by an accredited translator or a third party professional as long as the translator contact information has been provided. Please attach the documentation to this sheet.

Name _____ Student Number _____

Student email (please print clearly) _____

Course _____ Section _____ Instructor _____

Brief Explanation

Please fill in both sections. The bottom section will be handed back to you if your petition is approved. You must present it when you appear to take the make-up exam.

Name _____ Student Number _____

Course _____ Section _____ Instructor _____

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 Reason for denial _____

Your make-up final exam is scheduled for
Time _____ Date _____ Place _____